

National Shipbuilding Office Job Description

Industry Secondee – Commercial and Finance

Job Title

Industry Secondee – Commercial and Finance

Grade

N/A

Salary

N/A

Contract Type

Loan 2 years

Type of role

Policy

Working Pattern

Flexible working, Full-time, Job share, Compressed Hours

Location

London/Edinburgh/Remote Working

Summary

The UK Government and the UK maritime enterprise have a shared vision for a globally successful, innovative and sustainable shipbuilding enterprise that works for all parts of the UK.

To turn this vision into reality the Government have published a refresh of the UK's National Shipbuilding Strategy and created a new strategic office at the heart of government to champion UK Shipbuilding and deliver the benefits of coordinated government procurement, investment and engagement.

The National Shipbuilding Office (NSO) is an independent office hosted in the Ministry of Defence. The NSO is a small organisation with a big mission and a mandate to drive change. A small number of industry secondees are required to bring in complementary skills to help build a talented and diverse team that is engaged by the NSO's vision, passionate about collaboration and focused on delivering the best Shipbuilding outcomes for all parts of the UK.

This job description is for a 2-year secondment and is advertised at 37 hours per week with options for flexible working (alternative arrangements may be considered). The NSO are currently unable to offer remuneration (donor company to continue to pay salary, pension and National Insurance), but will cover any travel and subsistence costs associated with the role beyond daily commuting.

Job Description

We have an exciting opportunity for a **commercial maritime contracting and finance specialist** to join our team to provide commercial maritime advice, knowledge and experience to inform our work and help to deliver the National Shipbuilding Strategy. Ideally, the person filling this role will have specialist knowledge and experience of the offshore energy sector, which is an area of potential opportunity for the UK shipbuilding enterprise.

You will report to the Commercial Strategy Manager (G7) and work closely with the Commercial lead as well as providing advice across the NSO team. Occasional travel between our offices and to other sites and shipyards across the UK will be required. The Commercial and Finance Industry Seconded will need to attend our London or Edinburgh office location at least once a week.

We welcome and encourage applications from everyone, particularly those from groups currently underrepresented in the Civil Service workforce, including ethnic minority candidates, candidates affected by disabilities and candidates with gender-diverse identities. We're committed to making an inclusive environment where personal development and creativity can thrive.

Responsibilities

- Provide advice and assistance to the NSO Commercial Strategy team on commercial contracting and finance matters and be responsible for the delivery of associated projects, tasks and activities.
- Act as the NSO representative on associated Task and Finish Groups when required.
- Provide a link to and coordinate activities with wider maritime industry offshore, commercial and finance bodies such as Renewables UK, Offshore Renewable Energy Catapult, Maritime London and the Institute of Chartered Shipbrokers.
- Maintain an awareness of international commercial and Government financial support to shipbuilding enterprises and develop proposals to ensure the UK keeps pace with competitor products and coverage.
- Advise other NSO teams on maritime offshore, commercial and finance matters as required.
- Keep the National Shipbuilding Office Programme Management Office apprised of progress in executing projects, tasks or activities with which you are involved and help to identify and develop risk and opportunity profiles where appropriate.
- Act as an ambassador for the NSO at functions, events and conferences.
- Contribute to the professional development and promote industry awareness of NSO colleagues.
- The responsibilities listed above are not exhaustive. Success in the role will involve being comfortable with an evolving portfolio of responsibilities and taking the initiative to lead and support other priorities as required.

Working in the NSO team requires:

- Self-starters who are comfortable working independently in a fast-paced environment, able to set goals, create opportunities, win support for them and see them through.
- People with excellent interpersonal skills, able to express themselves clearly and engage with a diverse set of senior stakeholders to ensure that the Shipbuilding Tsar's priorities are met.
- People with sound judgment and analytical skills, able to take evidence-based decisions and calculated risks, with a good instinct for when to seek direction.
- People who are resilient, able to oversee and progress a broad range of activities, prioritising among them and delivering to deadlines.
- Individuals who are highly organised and able to establish a close working relationship with a wide range of contacts, inside and outside the Department.
- Be able to use problem solving skills to analyse, evaluating the best solutions and presenting findings convincingly.
- Support an open, honest, no blame culture where everyone actively seeks to learn from experience.
- Be confident when making decisions, being able to handle difficult conversations with others and handle them with sensitivity and professionally.

Experience:

To be successful in this role the following experience would be beneficial:

- **Essential:** Knowledge and experience of commercial maritime contracting and finance practices.
- **Desirable:** Experience of working on commercial newbuild and/or ship repair or conversion projects, especially in the offshore renewables sector.

Security:

This role requires SC clearance.

Applications:

To apply, please submit your CV, together with a short covering e-mail or letter explaining your motivation for applying to NSO-Secretariat@mod.gov.uk by **30 October 2022** at the latest.